



Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
 Meeting Minutes
June 13, 2024

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Lourie Larcade, Sarah Baumgartner, and Shelly Poliak were present.

1. Call to Order	3:02 PM
2. Roll Call	Present: Sara Smith, Linda Houchins, Carolyn Diskin (for Liz Lurie), and Ginger Thuemler (Parent)
3. Consent Agenda 3.1 Approval of Agenda 3.2 Approval of Minutes	Linda made a motion to approve the agenda. Carolyn seconded the motion and all approved Linda made a motion to approve the minutes from the 04/18/2024 meeting. Carolyn seconded the motion and all approved.
4. Audience with Groups and/or Individuals to Speak	None
5. Administrator Report	Michelle to present LCAP at the end of the meeting.
6. New Business 6.1 Revision of 2024-25 school calendar 6.2 Admin MOU 2024-25 6.3 Building MOU 2024-25 6.4 IT MOU 2024-25 6.5 MTSS Coordinator Job Description	Change Dec 31st to Holiday; move June 19th to June 20th. Linda motioned to approve the changes. Ginger seconded and all approved. Ginger motioned to accept, Linda seconded, and all approved. TeLA building rent, which includes expenses to TCDE. Lourie will get a corrected MOU to reflect change from \$108,000 annually to \$115,000 annually. Linda motioned to accept the MOU with the changes. Carolyn seconded and all approved. DocStar, Aeries, LAN, all technology. Ginger approved to accept the MOU. Carolyn seconded and all approved. Add to description to supervise and support Intervention Team, which includes annual evaluations for Paraeducators. Linda motioned to accept addition. Ginger seconded and all approved.

6.6 Salary Proposal 2024-2025	Increase all positions by 2.5% effective July 1, 2024. Carolyn motioned to approve the increase. Ginger seconded and all approved.
6.7 Health & Welfare Cap 2024-2025	Increase Classified from \$11,000 to \$12,000 (Composite Plan) annually and Certificated from \$13,000 to \$13,500 (Tiered Plan). Linda motioned to approve, Ginger seconded, and all approved.
6.8 SACS Original Budget/TeLA Budget 2024-2025	SACS is a required form with Revenue from State & Federal and how it is broken down. Most expenses are salaries and operations
6.9 CBO Report	SACS Report is more detailed than the CBO Report. Per Lourie, making sure equal monies are spent on students as on staff salaries. Per Sarah, money to match goals and be unintentional and not to just spend money.
6.10 Proposed Meeting Dates for 2024-2025	Meeting moved to 3:30 so as not to overlap with classes ending at 3:00.
6.11 Local Indicator Self-Reflection fo 2023-2024 Indicators	Staff discusses to make sure needs are met; Curriculum just updated from 2021 curriculum; Visual & Performing Arts harder to meet with being mainly online; ask for parent involvement; Healthy Kids Survey - students feel safe; Staff has had Trauma Informed Training for 2 years; Ginger asked if any staff are CPR certified. Yes, all are trained in CPR, First Aid, AED, and some with Epi-pen.
6.12 Public Hearing 2024-2025 LCAP	New LCAP with a 3 year cycle; Budget overview; more neutral responses from students than last year; students & parents feel welcome and safe; Kelvin Survey Program is new to TeLA with 59% responding; Sown to Grow student check in - 96% reflection 98% response with alert sent to principal & teacher, helps teacher get to know students; staff feedback - hands on CTE, Power Hour, Panorama for MTSS; contract with Mental Health & Wellness; transporting students; served 429 meals in Spring of 2024 so about 5 per day; 38% of students are new to TeLA with 72% 2 or more grade levels behind; Goal 1: Increase students prepared for all post secondary opportunities Goal 2: Service provided to support student learning.
7. Old Business	None
8. Governance Committee Discussion	None
10. Adjournment	There being no further business, the meeting was adjourned at 3:52 pm
Next Meeting:	June 20, 2024